Jennifer Berberian

Marina, CA 93933 | (408)841-3265 | jberberian@csumb.edu

Education

Bachelor of Arts in Collaborative Health & Human Services Expected: 2022

Concentration: Social Work

California State University Monterey Bay, Seaside, CA

Associates Degree in Liberal Arts 2020

Concentration: Behavioral and Organizational Social Science

Gavilan College, Gilroy, CA

Experience

Program Coordinator 2021- Present Pay It Forward Scholarship & Mentoring Program, Seaside, CA.

* Assistant to Director
* Capture program data on student summary spreadsheet
* Maintain digital files
* Attend and plan scholar monthly meetings
* Ensure scholar eligibility and awards
* Meet with scholars behind on program requirements
* Collaborate with First Tee and Future Citizens Foundation

Student Assistant, California State University Monterey Bay, Seaside, CA 2021

* Student assistant in the Student Disability Resource Center
* Experienced in alternate media formats such as Kurzweil and Adobe DC
* Edited books for easier accessibility to formats for students with disabilities
* Attended weekly team meetings
* Worked collaboratively with other staff to meet students’ needs
* Answered phones and emails
* Made appointments for students using Simplicity Accommodate program

Intern, The Gathering for Women, Monterey, CA 2021- Present

* Worked under a mentor as a California State University of Monterey Bay (CSUMB) Collaborative Health and Human Services with a Social Work concentration student
* Assisted women who are dealing with hardships such as homelessness with resources such as prepared meals, access to clothing closet, and case management.
* Update job bored weekly with perspective jobs for clients
* Greeting guests and entering information into the Penelope Software systems
* Attending staff meetings and workshops to better serve the unhoused populations in Monterey County

Student Worker, Food Pantry, Gavilan College, Gilroy, CA 2018- 2020

* Assisted students and community members with enrolling for Calfresh benefits
* Efficient in a faced-paced environment with the ability to provide exceptional customer service
* Experience working with food insecure populations and sensitive to cross cultural communication
* Provided a variety of peer support in a high stress environment while working to reduce the stigma associated with food insecurity
* Hosted tables to inform the community about the Calfresh program
* Referred individuals and families to resources based on need

Mentor, Project ninety, San Jose, CA 2014

* Experience with the Substance Abuse Recovery process
* Assisted 12 women with daily activities as a live-in peer mentor
* Listened critically to women in recovery
* Attended and transported clients to Narcotics Anonymous meetings
* Assisted women in the 12-step recovery process
* Ability to provide outstanding customer service with the skill to handle challenging customers with effectiveness

Skills

Efficient in Microsoft Office programs and Google Suite. Efficient in Zoom. Knowledge in CSUMB programs such as Insight and Simplicity Accommodate. Knowledge in Adobe DC and Kurzweil. Efficient in Penelope software program.